



Information Notice Regarding the Processing of Personal Data in Relation to the Recruitment Process and The Organisation Of Mobilities Under The Erasmus+ Programme And Bilateral Agreements

In accordance with Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR), we hereby inform you that:

1. Data Administrator

The Administrator of your personal data is the Eugeniusz Geppert Academy of Art and Design in Wrocław, with its registered office at Plac Polski 3/4, 50-156 Wrocław.

2. Data Protection Officer

The Administrator has appointed a Data Protection Officer, who can be contacted:

- by email: iod@asp.wroc.pl,
- by telephone: 71 343 80 31 ext. 211,
- in writing at the Administrator's registered office address.

3. Purposes and Legal Basis for The Processing of Personal Data

Your personal data will be processed for the purposes of conducting the recruitment and selection process, organising and implementing mobilities under the Erasmus+ Programme and bilateral agreements entered into by the Academy.

The legal basis for the processing of personal data is:

- Article 6(1)(c) of the GDPR – compliance with legal obligations incumbent on the Administrator;
- Article 6(1)(e) of the GDPR – the performance of a task carried out in the public interest;
- the provisions of the Act of 20 July 2018 – Law on Higher Education and Science;
- the provisions and guidelines governing the implementation of the Erasmus+ Programme and the university's international cooperation.

Where specific categories of personal data are transferred, the legal basis for their processing will be Article 9(2)(g) of the GDPR or another relevant legal basis under applicable law.

4. Recipients of data

- The recipients of your personal data may include:
- the National Agency for the Erasmus+ Programme,
- the European Commission and entities acting on its behalf,
- partner universities and institutions participating in the programme,
- entities providing IT, legal, archiving and organisational services to the Administrator,



- entities authorised to receive data under the law.

5. Transfer of data to third countries

In the case of mobilities to countries outside the European Economic Area, your personal data may be transferred to third countries in accordance with the rules set out in Chapter V of the GDPR.

6. Data retention period

Your personal data will be retained for the period necessary to complete the recruitment process and the mobility, and subsequently for the period required by law, the university's document archiving policies and the requirements of the Erasmus+ Programme.

7. Rights of data subjects

You have the right to:

- access your personal data,
- rectify your data,
- restrict the processing of your data,
- object to the processing of your data – in the cases provided for by law,
- lodge a complaint to the President of the Personal Data Protection Office

8. Obligation to provide data

The provision of personal data is essential for participation in the recruitment process and for the completion of a mobility under the Erasmus+ Programme or a bilateral agreement. Failure to provide the required data will prevent participation in the recruitment process or the completion of the mobility.

9. Automated decision-making

Your personal data will not be used for automated decision-making, including profiling.