

Rules and Regulations of the Student's Dorm

General provisions

1. The Student's Dorm is integral part of the Academy of Art and Design (AAD). It is place of residence, studying, and leisure for students entitled thereto.
2. The Manager of the Student's Dorm (SD) it administers administrative cases and answers for correct functioning the Student's Dorm (SD). The Manager of the Student's Dorm (SD) cooperates with advice of inhabitant.
3. The Board of Residents, appointed by residents in agreement with the Students' Self – Government represents students before authorities of the Academy of Art and Design.
4. The Senate of AAD appoints the SD guardian selected from among the counselors.
5. The Student shall conclude an agreement with the SD Manager regarding the utilization of a place at the SD for the term of an academic year, between October and 30 June, unless in application otherwise in the residential referral.
6. Students the Academy of Art and Design (AAD) can be in Dormitory in period of vacation of year check in.
7. Candidates for a degree have capability of lodging in the Student's Dorm on time with discrimination:
 - a) from winter season candidates for a degree has assured period of lodging of the end June of given – February
 - b) Candidates for a degree have assured period of lodging from summer session for half of September of given year – June

Entitlements of residents

Each inhabitant through advice of inhabitant can report the Manager of the Student's Dorm and proposals with authorities of Academy of Art and Design (ADD) related concerning case.

1. Inhabitants has right for:
 - a) Utilization of SD premises and devices intended for general use.
 - b) Receiving guests in fixed hours.
 - c) Deposit – capability to depositing of property exists not any longer than 90 calendar days. If mentioned period will be transferred face highly left property of student institutions charitably or it will undergo after previous invocation of student for getting back property cancel commission
 - d) Reporting any remarks to the Manager concerning operation the Student's Dorm
 - e) Taking of participation and be gone to advice of (council of) inhabitant.
 - f) Reporting claims and reservations related to SD to the Pro- Chancellor for Studies.
 - g) Changes of room within academic year in agreement with the Manager of Student's Dorm
 - h) Usage of personal fix – ups (for instance: computer equipment, radio phonic etc.)
Administration does not answer for private equipment of the student materially.

Substantive liability

1. Inhabitant take charge of damages material, disruptions in the area of the Student's Dorm as well as it answers for persons for which. Inhabitants answer in case of

impossibility of installation of perpetrator of damage with reference to property solidary.

2. Inhabitants of room answer for state of accepted accommodation materially and on base of reverse endowments. In case of disruption of accommodation, inhabitants are oblige for payment of equivalence detrimental or come – backs for former state. In case of impossibility of installation of perpetrator, inhabitants of rooms answer solidary.
3. Inhabitants of room answer for state collected on base of reverse objects of endowments materially individually. In case of damage, disruptions, losses or inhabitants are oblige for payment of equivalence detrimental loss of object or come- backs for former state.
4. Inhabitant take charge of damages material, disruptions in the area of the Student's Dorm as well as it answers for persons for which . Inhabitants answer in case of impossibility of installation of perpetrator of damage with reference to property solidary.
5. Inhabitants of room answer for state of accepted accommodation materially and on base of reverse endowments. In case of disruption of accommodation, inhabitants are oblige for payment of equivalence detrimental or come – backs for former state. In case of impossibility of installation of perpetrator, inhabitants of rooms answer solidary.
6. Inhabitants of room answer for state collected on base of reverse objects of endowments materially individually. In case of damage, disruptions, losses or inhabitants are oblige for payment of equivalence detrimental loss of object or come- backs for former state.

Order provisions

1. Nocturnal silence shall be binding between 6:00 am and 11:00 pm:
2. Inhabitants of the Student's Dorm can stay in pore of night calm in the area of student house exclusively.
3. In situation of snap pronouncement of failure or indefinite situation for instance: fire, burglary causing unsuitable function house student the Manager Dormitory, representative of advice of inhabitant has easement for accommodation for protection of property of student and student house. Inhabitants will be reported about come into being situation. The Manager of student house in highly mentioned situation or has to call for person by him (it) authorized intervention proper service right.
4. SD Manager or persons duly empowered shall be entitled to remove persons who are not residents of the SD from the SD site, if they do not apply to provisions of this Rules and Regulations or violate peace and quiet in the SD with their behavior.
5. At the SD premise residents shall be prohibited to as follows :
 - a) conduct economic,
 - b) provide accommodation for third parties
 - c) hold and keep animals,
 - d) make technical modifications to the installation and devices in rooms;
 - e) remove immovable equipment from rooms;

- f) remove electrical devices with a unit power of more than 1000 W
- g) contributing, usage and distribution of stupefying center
- h) exchanges of lock in doors, making key and key to room rendering accessible persons third
- i) placing of announcement , beyond places for it inscriptions assigned
- j) burning of (smoking of) tobacco and usage of opened fire in accommodation of common applications
- k) consuming of alcohol, alcoholic acceptance,
- l) organizing of hazard game

Identity control

1. The Student's dorm may be resided only by students accommodated by the SD Manager.
2. SD Manager and all persons empowered by him shall be entitled to control the identity of persons dwelling at the SD' s premise at any time.
3. A valid student' card or resident s card shall be the identity document required from SD resident.
4. Visits in the SD may take between 6:00 am and 11:00 pm.
5. Person visiting SD's residents shall be obliged to present to the doorman with an identity card with a picture and inform him/ her about the room number and last name of the resident they are visiting.
6. SD resident receiving guests shall be liable for any consequences of such visits.
7. Person visiting shall not be entitled to access to the SD' premise if they are in a condition indicating consumption of alcohol or other intoxicants.
8. The doorman shall keep a log of persons visiting the SD, pursuant to template provided by the SD Manager.

Disciplinary provisions

1. If the third party is present at the SD premises during nocturnal silence, who does not have a consent to dwell at the SD, the doorman shall be obliged to check his/ her identity and report this incident to the SD Manager.
2. If outside person stays for the night in room, the Manager of the Student house has duty of employment of ordinal sanction mentioned in chapter IX respect of inhabitant, place occupies which or visits which.
3. Should the resident' s behavior be the cause of nuisances to other residents, the SD Manager shall be obliged to import order sanctions aiming at preventing further order violations in chapter IX.

PRINCIPIES OF LODGING

1. It performs lodging of the Student's Dorm the Manager of student house. Lodging proceeds in foothold about chapter of place in rooms by the Manager of the Student 's Dorm performed.
2. Student sign agreement before residing with the Manager of the Dormitory concerning lodging.

3. Student fulfills personal questionnaire before lodging, receipt of reverse signs on endowment of room as well as on endowments of students reverse. For partial disruption partial or inhabitant answers in integrity for detrimental all – out entrusted property adequate amount materially covering.
4. It is possible to decline inhabitants with charges in next academic year in the Dormitory conceding of place filling.
5. The student loses for conceded place in student house in case as of right
 - a) One with charge for place in the student independently on circumstance filling surpassing month
 - b) Infringements of decisions of the present instruction books blatant ,
 - c) from list of student crossing out
6. Lass will be realized for residing by the Manager of the student house right.

Moving out

1. A student shall move out when the agreement for utilization of place at the SD expired or was terminated.
2. Prior to paying for the last residential period, the student should inform the Manager about the planned date of moving out.
3. Prior to moving out, the student shall be obliged to settle all issues with the SD administration:
 - a) return property borrowed against a receipt
 - b) settle SD- related fees being in arrears
 - c) pay for the last month
 - d) leave the room in due order
4. SD Manager shall confirm the settlement in the student ' s fees file.

QUALIFICATIONS OF THE SD Manager

1. Student ' Dorm Manager shall be the SD host, liable for maintaining proper residential conditions for residents.
2. SD Manager shall be empowered to instruct residents on order – related issues.
3. SD Manager shall be entitled to apply order – related sanctions on the SD residents:
 - a) oral admonition
 - b) warning
 - c) termination of agreement for utilization of a place at the SD
 - d) motion for penalty by the Disciplinary Committee